

# Maryland Bicycle Advisory Committee

## Minutes of April Meeting

Friday, April 14, 2000  
10 am till noon

State Highway Administration District 3 Office  
9300 Kenilworth Avenue, Greenbelt, MD

### ATTENDEES

#### MBAC Members Present:

Bill Kelly, 301-441-2740, Chairman, DC Metro Area, [ws.kelly@worldnet.att.net](mailto:ws.kelly@worldnet.att.net)  
Dave Jones, 410-582-5618x5605, Maryland State Police, [djones3@sha.state.md.us](mailto:djones3@sha.state.md.us)  
Mike Levengood, 410-596-0268, Baltimore Area, [rideleader@msn.com](mailto:rideleader@msn.com)  
Randy Madres, 301-890-0064, Metro DC Area, [rmardres@juno.com](mailto:rmardres@juno.com)  
Bob Moore, 410-435-6623, Baltimore Area, [bikemoore@smart.net](mailto:bikemoore@smart.net)  
Harvey Muller, 410-545-5656, SHA, [hmuller@sha.state.md.us](mailto:hmuller@sha.state.md.us)  
Carl Rebele, 301-387-6399, Western Maryland, [creb@mail2.gcn.net](mailto:creb@mail2.gcn.net)  
Bill Siwak, 410-757-7403, Southern Maryland Area, [bsiwak@annapolis.net](mailto:bsiwak@annapolis.net)  
David Taylor, 410-260-8162, Dept. of Natural Resources, [dtaylor@dnr.state.md.us](mailto:dtaylor@dnr.state.md.us)  
Gregg Ukaegbu, 410-767-5780, Dept. of Health and Hygiene, [ukaegbu@dnh.state.md.us](mailto:ukaegbu@dnh.state.md.us)

#### MBAC Members Absent:

Don LaFond, 410-767-0209, Dept. of Education, [dlafond@msde.state.md.us](mailto:dlafond@msde.state.md.us)  
Matt Miller, 410-767-6272, Dept. Economic Development, [mmiller@mdbusiness.state.md.us](mailto:mmiller@mdbusiness.state.md.us)  
Jim Phillips, 410-543-6007, Eastern Shore, [jlphillips@ssu.edu](mailto:jlphillips@ssu.edu)

#### Visitors from SHA:

Bob Herstein, Office of Traffic and Safety, 410-787-5807, [rherstein@sha.state.md.us](mailto:rherstein@sha.state.md.us)  
Kevin Nowak, 301-513-7344, SHA District 3 Office,  
7300 Kenilworth Avenue, Greenbelt, MD 20770  
Doug Simmons, 410-545-5674, [dsimmons@sha.state.md.us](mailto:dsimmons@sha.state.md.us)

#### Others:

David Herron, 410-327-3124, Annapolis Dept. of Transportation, [dvdave@rcn.com](mailto:dvdave@rcn.com)  
Dorothy D, Hodges, 301-839-1387, Oxon Hill Bicycle and Trail Club,  
306 Careybrook Lane, Oxon Hill, MD 20745  
Jim Hudnall, 301-567-0089, Oxon Hill Bicycle and Trail Club, [judnall@concentric.net](mailto:judnall@concentric.net)  
Steve McHenry, 410-789-8705, TSC-CAC, [srmchenry@mindspring.com](mailto:srmchenry@mindspring.com)  
Brian Muldoon, 410-313-4363, Howard County Transportation Planning  
John T. Overstreet, 410-969-4717, 7954 Quarterfield Road, Severn. MD 21144  
Fred Shaffer, 301-952-3661, M-NCPPC BTAG, [fshaffer@mncppc.state.md.us](mailto:fshaffer@mncppc.state.md.us)  
Morris Warren, 301-459-7090, WB&A, [morriswarren@erols.com](mailto:morriswarren@erols.com)  
John Wetmore, 301-654-5305, Perils For Pedestrians TV, [john@pedestrians.org](mailto:john@pedestrians.org)

## MINUTES

**Introductions:** Gregg Ukaegbu of the Office of Injury and Disability Prevention, Maryland Department of Health and Hygiene, is the new representative to the BAC from the Department of Health and Hygiene. Gregg is a bicyclist and is looking forward to working with the BAC.

**Chair's message:** Bill Kelly pointed out that new letterhead stationery is available from Harvey Muller.

**Position Papers:** The committee adopted the BAC Positions and Recommendations that Randy Mardres had compiled, based on two years of meeting minutes prior to the 1999 August Retreat, to summarize positions that the BAC has taken. (copy attached)

**Bikes on MARC:** Harvey Muller reported on the March 16 field tests of bicyclists getting on and off trains with bicycles. Harvey, Mike Levensgood, and Diane Ratcliff (Mass Transit Administration Office of Planning and Programming) participated in the tests with officials from MARC, AMTRAK, and CSX. Consultants filmed the cyclists getting on and off with bikes at different stations and will be presenting their findings to MTA Administrator Ron Freeland.

**Legislative Report:** Bob Moore reported that the Maryland General Assembly passed the Bicycle and Pedestrian Access 2001 bill (HB 1147 filed by Delegate Joan Pitkin/ SB 884 filed by Senator Gloria Lawlah) and the Bicycles on Passenger Railroad Services bill (HB 1260 filed by Delegate Brian Moe). Steve McHenry explained the two bills, pointing out that while the requirement for a Bicycle and Pedestrian Program Account was eliminated from the Access 2001 bill, the bill does have requirements for reporting in the CTP and to the General Assembly.

The Access 2001 bill

- declares bicycle and pedestrian access to transportation facilities an essential component of the state's transportation system;
- requires best engineering practices regarding the needs of bicycle riders and pedestrians be employed in all phases of transportation planning;
- provides for a Director of Bicycle and Pedestrian Access in the office of the Secretary of the Department of Transportation;
- requires the Director to develop a Statewide 20-Year Bicycle-Pedestrian Master Plan by October 1, 2002;
- expands the focus of the Bicycle Advisory Committee to include pedestrians; and
- requires annual reporting of expenditures and progress toward the attainment of bicycle and transportation goals.

The Bicycles on Passenger Railroad Services bill requires the Mass Transit Administration to adopt regulations to facilitate the transportation of bicycles on passenger railroad services. The amended bill was an improvement to the original bill that would have allowed bicycles on trains, but with too many restrictions.

Bob said the Maryland Bicycle and Pedestrian Information Symposium at the beginning of the legislative session brought bicycling to the forefront. He praised the efforts of everyone who did anything on the legislation: Paul Lebow of One Less Car who worked long and hard with legislators and deserves the "lion's share" of the credit, to Steve McHenry who worked on the wording, to Jim Hudnall for keeping others informed with the Web site, to Randy Mardres, Morris Warren, and Bill Kelly for their testimony at hearings, and to Doug Simmons, Harvey Muller and the others from SHA and MDOT who represented Maryland well in the legislative process.

The bills are expected to be signed at in Annapolis on May 18. BAC members and others are invited to attend to attend the Bill Signing. Doug Simmons will check with SHA and MDOT about plans for a press release on the legislation.

**SHA's District Representatives:** Harvey Muller reported that the SHA District Bicycle and Pedestrian Representatives are available for discussions with BAC members. More "hotspot" reports are sought for the SHA \$1M Hotspot Program. Parker Williams wants to meet with citizen members of BAC and district representatives for a "drive through" of each district. Traveling in a 15 passenger van, they would take a look at the "hotspots" and create a list of priorities. Parker will set up the meetings by phone calls. Kevin Nowak, representative for District #3, said that the representatives need to make sure that designers in their districts are with the goal of access for everyone.

**Annual Report:** A subcommittee was formed to produce the BAC Annual Report by August. Offering to serve on the subcommittee were Harvey Muller, Carl Rebele, Mike Levensgood, Gregg Ukaegbu, and Jim Hudnall. Harvey will provide copies of previous reports for the subcommittee to use as a model and format.

**Annual Retreat:** Harvey Muller will set up a date and place for the BAC Annual Retreat. The desire is to have it on a Wednesday, Thursday, and Friday in August, at Salisbury, Frostburg, or Rocky Gap. Topics suggested for the retreat included marketing, Bicycle Safety Awareness Program with Sandra Dodson, direction of BAC after the recent legislation, pedestrian involvement in BAC, and greater participation by state representatives to BAC.

**Tourism:** Morris Warren reported on a plan for a nine day bike tour and its economic impact showing a return on investment in bicycling facilities. Several BAC members stated they see the advantages of bicycle tourism and the opportunities for economic development through bicycle tourism. A motion was recommended by Randy, moved by Bill with second by Mike, and passed to have the BAC forward Morris Warren's Bike Tour plan to Matt Miller and have him report back to the BAC on what the Department Of Economic Development and Tourism can do for bicycling tourism and to implement the Bike Tour plan.

**Calendar of events:** Harvey reported that Neil Pedersen wants to do something to respond to the request for a Maryland Bicycling Calendar of Events requested by Bob Carson and Pat Bernstein of Cycling Across Maryland. Doug Simmons and Harvey met with Matt Miller. Harvey will send a list of bike club contacts to Matt so he can send requests for calendar items for the Maryland Calendars of Events. 900,000 copies are published annually. Matt will have a Bicycling category heading in the index of the 2001 Calendar and will make a pitch for a cover picture showing bicycling in Maryland. Rather than SHA having an on-line Web page of bicycling events, one of SHA's bicycling Web pages will have links to Maryland bicycle clubs that have event listings.

*Several upcoming bicycling events were mentioned:*

The East Coast Greenway WAVE, April 24, 10 am, Glendale Recreation Center, Morris Warren

Carroll County Bike Ride, May 7, Mike Levensgood

Patuxent Rural Legacy Bike Ride, May 27, Merkle Wildlife Sanctuary, Jim Hudnall

National Trails Day on the WB&A, June 3, 10 am, Glendale Recreation Center, Morris Warren

National Trails Day on the Henson Creek Trail, June 3, 10 am, Tucker Road Community Center

**Pro Bike/Pro Walk Conference:** Harvey handed out a flyer on the 11<sup>th</sup> International Conference on Bicycling and Walking, September 5-8, 2000, Philadelphia, PA. For registration information and abstracts, see <http://www.bikewalk.org/conference.htm>.

**Next meeting:** Friday, May 12, 2000, at MDOT Headquarters, Chesapeake Room, BWI Airport, Elm Road.

**MARYLAND GOVERNOR'S BICYCLE ADVISORY COMMITTEE**  
**POSITIONS and RECOMMENDATIONS**

Adopted 4/14/2000

- I. All highways, except those where cyclists are legally prohibited, should be designed and constructed under the assumption that they will be used by cyclists. Bicycles should be considered in all phases of transportation planning, new roadway design, roadway reconstruction, and capacity improvement and transit Projects.
- II. It is the Bicycle Advisory Committee's goal that all routes in Maryland, WHETHER STATE OR COUNTY, be constructed OR IMPROVED so that motorists need not change lanes when passing bicyclists or pedestrians. (Anticipates state assisted funding where help is needed.)
- III. The Bicycle Advisory Committee recommends that state roads be built with paved shoulders of smooth pavement not less than 4 feet width or wide curb lanes of 16 feet unencumbered with structures; and that there be on the curb lanes a white stripe four feet from the gutterpan.
- IV. It is the Bicycle Advisory Committee's goal that all designated bikeways in Maryland be designed, built and maintained in the most environmentally sound manner.
- V. The MBAC recommends to all highway authorities in Maryland that when each intersection in the state with dedicated turning lanes is improved, a striped bicycle lane through the intersection be added.
- VI. In support of the State Highway Administration's vision to "make bicycling and walking a convenient, efficient, and enjoyable option within the framework of an integrated statewide transportation network," the Bicycle Advisory Committee recommends that the SHA identify in each SHA region, a position to be the Bicycle and Pedestrian Coordinator / Point of Contact, with responsibilities similar to those of the state position.
- VII. The Bicycle Advisory Committee recommends that the shoulders on Maryland expressways and controlled access highways be opened to bicyclists. Exceptions should be published and provided with standing signs.
- VIII. The Bicycle Advisory Committee recommends creating a statewide bicycle and pedestrian master plan, to ensure that bicyclists and pedestrians are properly considered in highway development and construction.

## HOUSE BILL 1147 (Summary)

Introduced by **Delegates Pitkin, R. Baker, Bobo, Bronrott, Carlson, Clagett, Conroy, D'Amato, Dembrow, Dewberry, Frush, Healey, Hixson, Howard, Hubbard, Kopp, Leopold, Marriott, Menes, Moe, Montague, Patterson, Ports, Proctor, Rosso, Stocksdale, Swain, and Turner Turner, Bozman, Crvor, C. Davis, Finifter, Heller, Bohanan, McKee, Phillips, Rzepkowski, and Shriver**

AN ACT concerning **Bicycle and Pedestrian Access 2001**

FOR the purpose of altering certain requirements relating to the State's Consolidated Transportation Program to require inclusion of certain information pedestrians; stating certain findings of the General Assembly and certain policies of the State regarding bicycle and pedestrian access to transportation facilities; ~~establishing the Office~~ *providing for a Director* of Bicycle and Pedestrian Access in the Department of Transportation; for the appointment, duties, and salary of the Director ~~of the Office~~; establishing the duties and powers of the *Office Director*; requiring the *Office Director* develop a Statewide Bicycle-Pedestrian Master Plan that meets requirements; expanding the duties of the Bicycle Advisory Committee to include matters relating to pedestrians; altering the name of the Committee to be the Bicycle and Pedestrian Advisory Committee; ~~establishing the Bicycle Pedestrian Program Account in the Transportation Trust Fund~~; requiring the Department of Transportation, in each fiscal year, to ~~use at least a certain percentage of funds in the Transportation Trust Fund for credit to the Bicycle Pedestrian Program Account~~ *budget an amount of funds sufficient to fund projects and programs to achieve certain bicycle and transportation goals*; requiring the Department to use the ~~funds in the Bicycle Pedestrian Program Account~~ *Transportation Trust Fund* for certain purposes, which may include the construction and maintenance of certain facilities for the use of pedestrians and bicycle riders; ~~requiring that a certain percentage of the cost of each new highway construction or reconstruction project be devoted to certain facilities for the use of pedestrians and riders; requiring certain surplus funds to be credited to the Bicycle Program Account to be used for certain purposes~~; defining certain terms making certain technical and conforming changes; and generally relating edestrian and bicycle access to transportation facilities in the State.

### Article - Transportation

#### 2-103.1.

..., the Consolidated Transportation Program shall include:

- (i) A summary of current efforts and future plans, prepared after consultation with the ~~OFFICE DIRECTOR OF BICYCLE AND PEDESTRIAN ACCESS IN THE DEPARTMENT AND THE~~ Bicycle AND PEDESTRIAN Advisory [ COMMITTEE established under [§ 21-1213] § 2-606 of this [article] TITLE:
  - (1) To develop and promote bicycle AND PEDESTRIAN transportation; and
  - (2) Working together with local jurisdictions, to in a safe and effective manner pedestrians and bicycles within a reasonable distance for walking and bicycling to rail stops, light rail stops, and subway stations;
- (ii) A listing of all bicycle and pedestrian transportation expected to use State or federal highway funds; and
- (iii) Reflected under the Office of the Secretary, any technology-related project to be funded from the account established under § 2-111 of this article, along with a description and projected cost of each.

#### 2-602.

The general assembly finds that it is in the public interest for the state to include enhanced transportation facilities for pedestrians and bicycle riders as an essential component of the state's transportation system, and declares that it is the policy of the state that:

- (1) access to and use of transportation facilities by pedestrians and bicycle riders shall be considered and best engineering practices regarding the needs of bicycle riders and pedestrians shall be employed in all phases of transportation planning, including highway design, construction, reconstruction, and repair as well as expansion and improvement of other transportation facilities;
- (2) the modal administrations in the department shall ensure that the state maintains an integrated transportation system by working cooperatively to remove barriers, including restrictions on bicycle access to mass transit, that impede the free movement of individuals from one mode of transportation to another; and
- (3) as to any new transportation project or improvement to an existing transportation facility, the department shall work to ensure that transportation options for pedestrians and bicycle riders will be enhanced and that pedestrian and bicycle access to transportation facilities will not be negatively impacted by the project or improvement.

### 2-603. Director of Bicycle and Pedestrian Access

- (A) there is ~~an office~~ a director of bicycle and pedestrian access in the ~~department~~ office of the secretary.
- (B) (1) ~~the head of the office is the director, who~~ director be appointed by the secretary with the approval of the governor.
- (2) the director shall be a person with experience in transportation planning with specialized knowledge in matters relating to bicycle and pedestrian access to transportation facilities.
- (C) (1) the director serves at the pleasure of the secretary and shall report directly to the secretary.
- (2) subject to the authority of the secretary, the director is responsible for carrying out:
- (i) the powers and duties vested by law in the office; and
- (ii) those powers and duties vested in the secretary and delegated to the director by the secretary.
- (D) the director is entitled to the salary provided in the state budget.

### 2-604. Duties of the Director of Bicycle and Pedestrian Access

- (A) the ~~office~~ director shall develop and coordinate policies and plans for the provision, preservation, improvement, and expansion of access to transportation facilities in the state for pedestrians and bicycle riders, including development, ~~before october 1, 2002,~~ of a statewide 20-year bicycle-pedestrian master plan that:
- (1) (i) identifies short-term and long-range goals that are consistent with the purposes of this subtitle; and
- (ii) for each identified goal, includes:
1. Reasonable cost estimates for achieving the goal; and
2. For purposes of the annual report required under § 3-216 of this article, objective performance criteria against which progress in achieving the goal can be measured;
- (~~+~~) (2) complies with applicable federal funding requirements;
- (~~+~~) (3) provides a model to guide political subdivisions of the state in enhancing bicycle and pedestrian access to transportation facilities;
- (~~+~~) (4) proposes long-term strategies for improving the state's highways to ensure compliance with the most advanced safety standards for pedestrians and bicycle riders; and
- (~~+~~) (5) after consultation with political subdivisions in the state, identifies bicycle-pedestrian priority areas to facilitate the targeting of available funds to those areas of the state most in need.
- (B) to carry out the purposes of this subtitle, the ~~office~~ director shall:
- (1) Participate in the planning of new transportation facilities and improvements to existing transportation facilities;
- (2) Advise the secretary on matters concerning bicycle and pedestrian access and any other matter as requested by the secretary;
- (3) Initiate a program of systematic identification of and planning for projects related to bicycle and pedestrian transportation that qualify for funds under federal highway administration guidelines;
- (4) Monitor state transportation plans, proposals, facilities, and services to ensure maximum benefits for pedestrians and bicycle riders in the state; and
- (5) Consult regularly with the bicycle and pedestrian advisory committee established under § 2-606 of this subtitle.
- (C) the exercise of the powers and duties of the ~~office~~ director is subject to the authority of the secretary.

### 2-605. Authority

- (A) subject to the limitations imposed by this subtitle, the ~~office~~ department, in consultation with the director, may exercise all powers reasonably necessary to the achieve the purposes of this subtitle, including the authority to:
- (1) adopt regulations to implement the provisions of this subtitle;
- (2) apply for and receive grants, gifts, payments, loans, advances, appropriations, property, and services from the federal government, the state, any of their agencies or political subdivisions, or any other public or private person; and
- (3) ~~appoint and remove all employees of the office, subject to the procedures and standards that the secretary adopts; and~~
- (~~+~~) enter into agreements and contract for:
- (i) any studies, plans, demonstrations, or projects;
- (ii) planning, engineering, and technical services; and
- (iii) Any purpose necessary for or incidental to the performance of its duties and the exercise of its powers under this subtitle.

## 2-606. Bicycle AND PEDESTRIAN Advisory Committee

- (A) The Governor shall appoint a Bicycle AND PEDESTRIAN Advisory Committee to provide guidance to State agencies concerning:
- (1) Funding of bicycle AND PEDESTRIAN related programs;
  - (2) Public education and awareness of bicycling AND PEDESTRIAN RELATED activities;
  - (3) Public education and awareness of bicycling AND PEDESTRIAN safety; and
  - (4) Any other issue directly related to bicycling AND PEDESTRIANS.
- (B) The Committee shall consist of the following:
- (1) 1 representative each from:
    - (i) The Department of Transportation;
    - (ii) The Department of Natural Resources;
    - (iii) The Department of Education;
    - (iv) The Department of State Police;
    - (v) The Department of Business and Economic Development; and
    - (vi) The Department of Health and Mental Hygiene;
  - (2) 1 citizen member from each of the following areas:
    - (i) The Eastern Shore;
    - (ii) Western Maryland; and
    - (iii) Southern Maryland; and
  - (3) 2 citizen members from each of the following areas:
    - (i) The Baltimore metropolitan area; and
    - (ii) The Washington metropolitan area.
- (C) One of the citizen members selected under subsection (b) of this section shall have an expertise in bicycle AND PEDESTRIAN safety.
- (D) The Governor shall select a chairman from among the citizen members.
- (E) The Committee shall meet at least quarterly with at least 1 meeting held in Annapolis.
- (F) The staff for the Committee shall be provided by the Executive Branch as directed by the Governor.

## 3-216. Funding and Reporting

- (C)
- (2)
    - (I) The Gasoline and Motor Vehicle Revenue Account, Driver Education Account, [and] the Motorcycle Safety Program Account, ~~AND THE BICYCLE PEDESTRIAN PROGRAM ACCOUNT~~ shall be maintained in the Transportation Trust Fund.
    - (II) in each fiscal year, the department shall credit to the bicycle pedestrian program account, budget from federal funds available to the department, other funds in the transportation trust fund, and any other funds available to the department, an amount sufficient to fund projects and programs determined by the secretary to be necessary to achieve the bicycle and pedestrian transportation goals identified for the fiscal year under title 2, subtitle 6 of this article.
- ...
- (5) for each fiscal year, ~~after meeting its debt service requirements,~~ the department shall use at least 3% of the funds in the bicycle pedestrian program account in the transportation trust fund ~~to construct and maintain~~ for the purposes specified in subsection (c)(2)(ii) of this section, which may include construction and maintenance of:
    - (i) public bicycle areas as defined in § 21-101(k) of this article;
    - (ii) bicycle ways as defined in § 21-101(l) of this article; and
    - (iii) sidewalks as defined in § 21-101(t) of this article.
  - (6) each year, before the general assembly considers the proposed maryland transportation plan and the consolidated transportation program, the department shall report to the general assembly, in accordance with § 2-1246 of the state government article, on:
    - (i) the expenditures from the bicycle pedestrian program account made toward the attainment of the bicycle and pedestrian transportation goals during the preceding fiscal year Under title 2, subtitle 6 of this article; and
    - (ii) the progress made toward attainment of the bicycle and pedestrian transportation goals identified for the fiscal year under title 2, subtitle 6 of this article.