

Maryland Bicycle and Pedestrian Advisory Committee
Minutes of June Meeting
Friday, June 8, 2001
10 AM till Noon
Maryland Department of Transportation
BWI Airport, MD

Minutes

Attendees:

MBPAC Members Present:

Sgt. David Jones
Bill Kelly
Mike Levensgood
Michael Jackson
Randy Mardres
Bob Moore
Bill Siwak
Beverley Swaim-Staley
David Taylor
Gregg Ukaegbu

MBPAC Members Absent:

Matt Miller
Jim Phillips
Carl Rebele

Visitors from other state agencies:

George Branyan	SHA
Dave Fleming	MDOT
Ravi Ganvir	SHA
Bob Herstein	SHA
Thomas Hicks	SHA
Marsha Kaiser	MDOT
Martin J. Knecht 3rd	SHA
Anne MacKinnon	MDOT
Harvey Muller	SHA
Dennis Simpson	SHA
Yale Stenzler	PSCP
Bihui Xu	MDP
Adam Zimmerman	PSCP

The meeting began at 10:00 AM. Chairman Bill Kelly began the meeting with introductions.

1. **MDOT's Funding Responsibilities to Baltimore City** — Dave Fleming of MDOT discussed how the Transportation Trust Fund is distributed to Maryland's 23 counties and the City of Baltimore, with emphasis on City of Baltimore funding. He also distributed a handout titled Distribution to Local Jurisdictions, which explains the funding procedures.
2. **Update on MBPAC Expansion** — Anne MacKinnon, MDOT Special Assistant to the Secretary, reported that the procedure for evaluating and selecting committee appointees remains the same even though she is new to the process. At the May MBPAC meeting, some committee members had the impression that the procedure had changed. Political affiliation is not a factor in evaluating applicants for the MBPAC. The candidate biographical form was created to ensure that pertinent information about the candidates is received. Ms. MacKinnon stated that the Secretary of Transportation welcomes input from current MBPAC members but that Governor Parris N. Glendening decides which candidates will be appointed.

She further noted that Governor Glendening prefers to appoint a diverse committee and desires to receive three applications for each committee vacancy. New legislation created member term limits, which did not exist under the old rules.

Bill Kelly expressed his desire that the committee's bicycle focus is not lost and that the continuity of the committee's effectiveness is maintained in the future. Anne MacKinnon reported receiving seven applications so far and that she needs more. Bill announced that September 14 is the next meeting date for MBPAC. Anne wants to get all information relating to this matter to the Governor's office by September 1. She noted that House Bill 717, which expands the membership of the MBPAC, takes effect October 1.

3. **Safe Routes to School** — Mike Levensgood reported that MBPAC's Safety Subcommittee met and heard from two consultants who presented proposals for implementation of the provisions of H.B. 717. The bill requires the MBPAC to initiate a pilot child pedestrian safety project at two school sites. Mike also announced that Randy Mardres will serve as co chair of the safety subcommittee. Mike promised that this information would be posted on the MBPAC website the following week. Bill asked and Mike agreed to include a list of safety subcommittee members in his report. Randy will provide these members names and addresses as well. Randy noted that the subcommittee would have to move fast to adhere to the legislative timetable. He also provided background explanation on H.B. 717.

Marsha Kaiser explained how MDOT's open ended task procedure works, by which the consultants were selected. When time is of the essence, this procedure allows an existing MDOT consultant to use sub-consultants to begin work on a project quickly and eliminates the need to go through the Department's lengthy new consultant certification process.

John Overstreet mentioned his bicycle safety work at Jones Elementary School and suggested that the safety subcommittee contact that school's principal.

4. **Approval of Minutes** — Bill Kelly asked that the May minutes be amended to reflect the attendance of seven State Highway Administration District Engineers and all seven SHA bike/pedestrian contact persons at the April meeting. They all spoke positively about bicycle and pedestrian projects. At the May meeting the MBPAC chairman stated he could make recommendations regarding MBPAC candidates to the Secretary of Transportation.

A request was made to strike the last sentence in paragraph 1a on page 2 of the April MBPAC meeting minutes which reads, “This request had been denied because of concerns that such actions would create a liability problem for the state of Maryland.” It was noted that Adam Zimmerman attended the May MBPAC meeting. Randy Mardres noted that his e-mail address was incorrectly listed as rmardres@tidalwave.com. His correct e-mail address is mardres@tidalwave.com.

The May minutes were approved with the above corrections.

5. **Guide To Key Non-Motorized Transportation Staff** — Dennis Simpson of the SHA distributed and explained a one page handout listing key MDOT, SHA, and MTA staff involved in non-motorized transportation issues. Bill Kelly asked Dennis Simpson to prepare a revised handout listing counties covered by each SHA district office and to include e-mail addresses of the state personnel listed. Dennis promised to provide the updated information for inclusion with the June meeting minutes. Bill also requested that this information be post on the MDOT web site.
6. **Slide Presentation** — Michael Jackson gave a slide show presentation of what he called “good, bad, and ugly” bikeway facilities using examples from California, Canada, Maryland, and Spain.
7. **Other Business**
- Bill Kelly noted that this would be the last meeting that Sgt. David Jones would attend as he had been transferred to the Eastern Shore.
 - The Committee approved the wording of a plaque which is to be presented to Rockville Mayor Rose Krasnow honoring her work in striving to make that city bicycle friendly. Yale Stenzler suggested that Mayor Krasnow’s award be presented to her at the Maryland Municipal League meeting on June 24 in Ocean City. Bill requested awards for MBPAC members who will be leaving the committee as of October 1.
 - Martin Knecht, SHA District 3 Operations Engineer, discussed the differences between resurfacing a roadway versus applying slurry seal. He said, generally speaking, resurfacing (otherwise known as an overlay) would be 3.5 times more expensive than applying a slurry seal in District 3. He also stated that slurry seal would be expected to last from three to five years. Bill Kelly wants further discussion of this subject at the September MBPAC meeting.
 - Bill reminded the attendees to attend the SHA public hearing on the US Route 1 roadway redesign on June 27 in College Park. He also reminded the audience that the next MBPAC meeting would be on September 14.

- Michael Jackson said that the SHA had sponsored a training session on June 6 regarding non-motorized transportation design for SHA engineers. Noted non-motorized transportation consultants Dan Burden and Charlie Gandy gave the presentation. Michael said there were nearly 50 attendees from SHA, the Mass Transit Administration, and local agencies packed into the training room. The consultants' presentation was well received by the attendees. Michael thanked Bill Kelly and other citizen advocates for making the suggestion that SHA hire Dan Burden to conduct this training session.
- Randy Mardres moved that the MBPAC direct M7DOT Director of Bicycle and Pedestrian Access Michael Jackson to determine Governor Parris Glendening's pleasure in including transportation energy saving options in Maryland's energy efficiency programs in current or future executive directives and report back to the committee at the next scheduled meeting. Mike Levensgood seconded this motion which was approved unanimously by the committee. This motion was prompted by the absence of any mention of bicycling and walking in Governor Glendening's Executive Order 01.01.2001.02 titled, Sustaining Maryland's Future with Clean Power, Green Buildings and Energy Efficiency (see attachment).
- Randy also announced that the Washington Metropolitan Area Transit Authority has expanded the hours of operation and ease of use of the Metrorail system for patrons carrying bicycles aboard. He asked Michael Jackson to include WMATA's announcement of their new policy in the June minutes (see attachment).

8. Adjournment — The meeting was adjourned at 12:10 PM.

Minutes prepared by Michael Jackson, MDOT Director of Bicycle and Pedestrian Access, and edited by George Branyan, Pedestrian and Special Programs Coordinator, Maryland Highway Safety Office, SHA.